

Harmony Music

User Guide

Version 2.0

1. Introduction

1.1 What is Harmony Music?

Harmony Music is a music management platform developed by Mood Media that allows businesses to manage, curate, and schedule background music across their physical locations. Whether you manage a single retail store, a chain of restaurants, or a hotel portfolio, Harmony Music gives you the tools to create the right musical atmosphere for your customers.

The platform is accessible through any web browser on both desktop and mobile devices. It is part of the broader Harmony CMS ecosystem.

1.2 Who is This Guide For?

This guide is designed for three audiences:

- Business managers and store owners who manage music at their locations
- Mood Media customer support staff who assist clients with their music setup
- Mood Media music scheduling teams who create and manage schedules on behalf of premium customers

The guide covers all features available in Harmony Music v2, organized by the tasks you will perform most often.

1.3 Key Concepts

Before getting started, familiarize yourself with these core concepts:

Library	Your personal collection of Mixes, Stations, and Programs. This is your home screen.
Program	A curated playlist created and maintained by Mood Media, organized by genre, decade, or mood. Read-only.
Station	A personalized playlist you create by adding 'seeds' (artists, songs, or Spotify playlists). Harmony automatically generates matching tracks.
Mix	A custom music blend you create by combining 'elements' (micro-genres) and adjusting their proportions with sliders.

Zone	A logical music area within your business (e.g., lobby, gym, patio). Each zone has its own schedules.
Schedule	A set of time-based rules that determine which music plays when in a specific zone.
Daypart	A scheduled block of music within a schedule, defined by time, date, and device assignments.
Player/Device	The physical hardware installed at your location that receives and plays your music.

2. Getting Started

2.1 Desktop Navigation

On desktop, Harmony Music displays a persistent left sidebar with the following menu items:

My Library	Your saved Mixes, Stations, and Programs. This is the default landing screen.
Music Sites	Monitor what is playing at each location and check device health.
Music Zones	Manage your music zones and schedules.
Company Catalog	View or manage company-curated music shared across all locations.
Blocked List	Manage blocked songs, artists, and keywords.
My Company Details	View and edit your business music profile.
Help	Access help and support resources.

The + button next to ‘My Library’ opens a quick-create menu with three options: Create a Mix, Create a Station, and Add a Music Program.

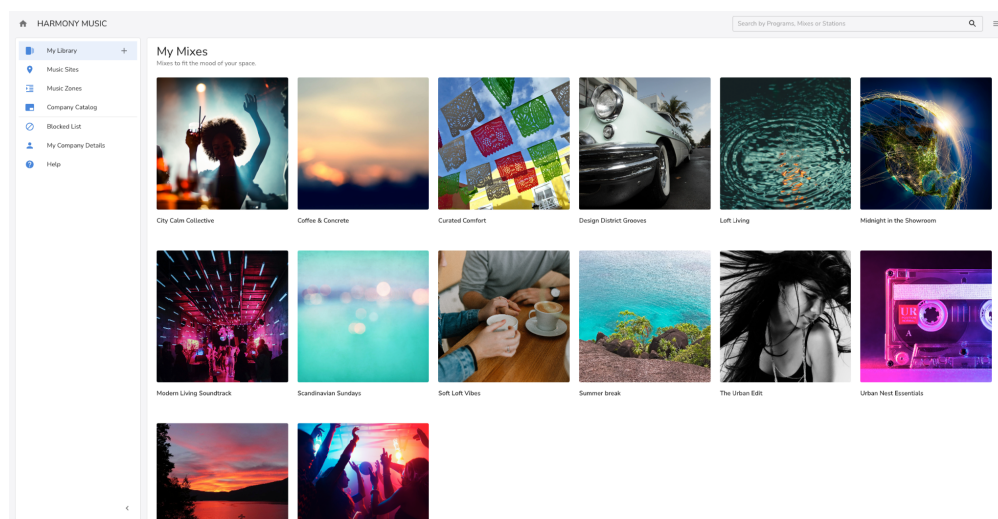


Figure 2.1 — Desktop navigation sidebar

2.2 Mobile Navigation

On mobile, navigation uses a bottom bar with four items: My Library, Music Sites, Music Zones, and More. The More menu contains Company Catalog, Blocked List, My Company Details, and Help.

Tapping the + button on mobile opens a bottom drawer with the same three creation options, each showing a brief description.

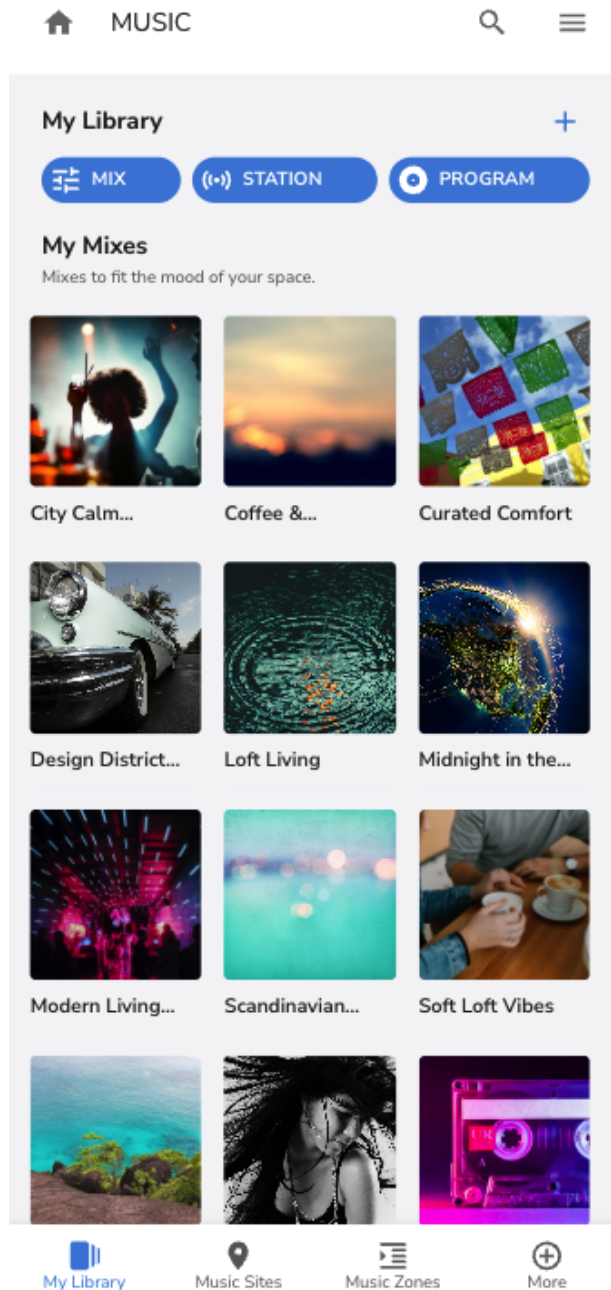


Figure 2.2 — Mobile navigation bottom bar

2.3 Search

The search bar is located in the top-right corner of the app (desktop only). It searches within your own library, filtering your existing Mixes, Stations, and Programs by name. It does not search the full Mood catalog.

TIP: Type a few letters and the library will filter in place. Click the X button to clear the search and restore your full library.

3. My Library

The Library is your home screen. It displays your saved media organized into three sections:

My Mixes	Mixes to fit the mood of your space.
My Stations	Stations to keep your music flowing.
My Programs	Expertly curated programs by Mood Media.

All sections use a thumbnail grid layout. Click any card to open the asset's detail view.

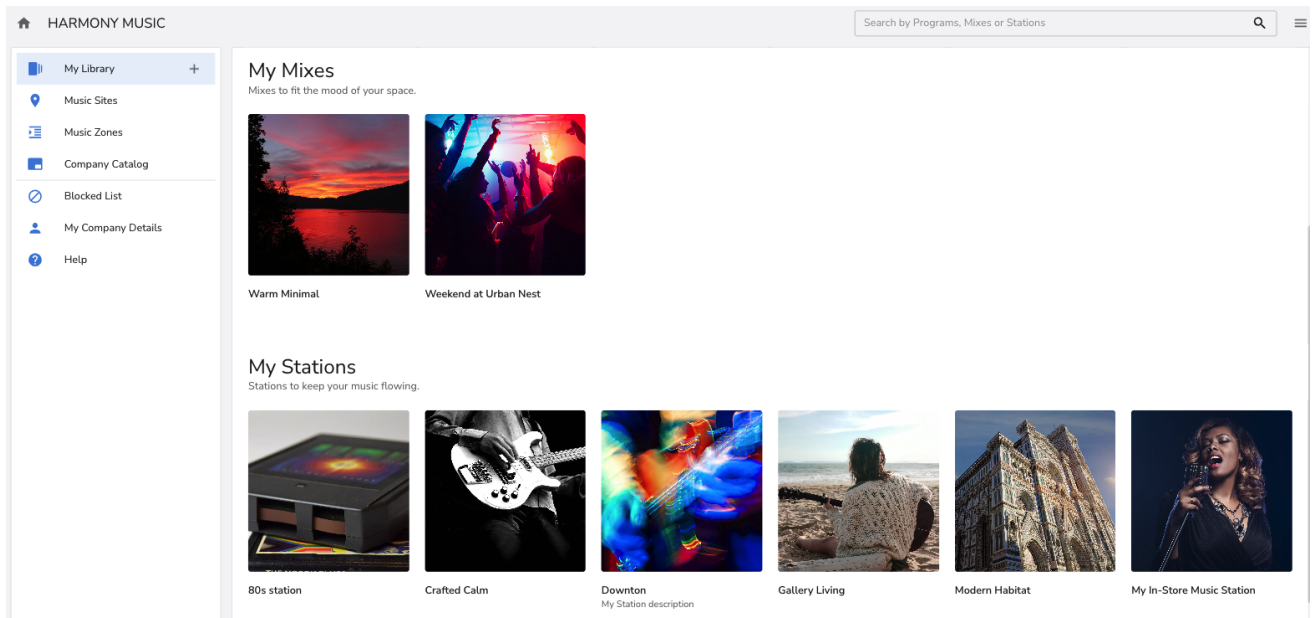
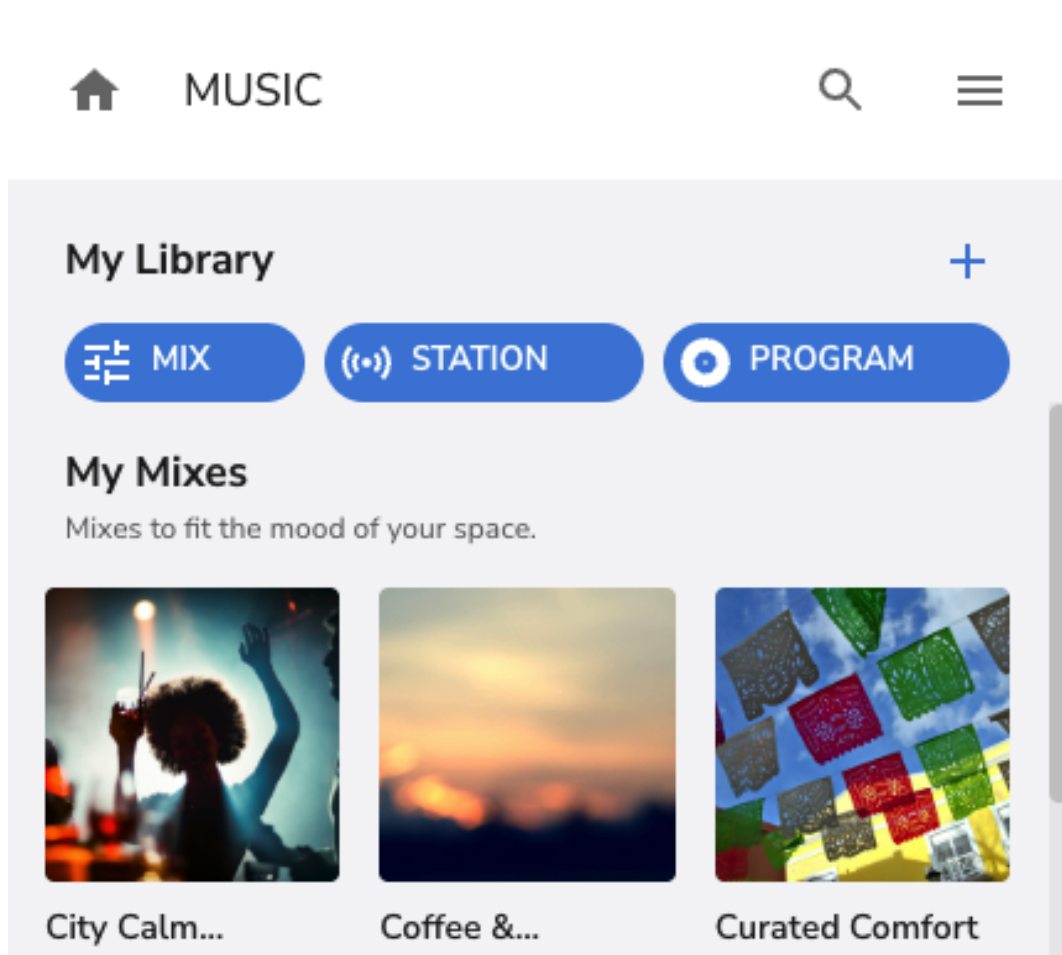


Figure 3.1 — My Library with Mixes, Stations

3.2 Mobile Filters

On mobile, three filter chips appear at the top of the library: MIX, STATION, and PROGRAM. Tap a chip to navigate to that section from view.



4. Programs

4.1 What is a Program?

Programs are expertly curated playlists created and maintained by Mood Media. They are organized by genre, decade, mood, or theme (for example, '50s & '60s Hits, Adult Contemporary, or Holiday Jazz). Programs are read-only, you cannot edit the tracks or structure. However, you can convert a Program into a Mix if you want to customize it.

4.2 Content Ratings

Each program displays a content rating, shown as a colored dot:

Rating	Description
● Green	Family-friendly, appropriate for all ages
● Blue	Appropriate for most, universal in appeal
● Yellow	Reflective of pop culture, appropriate for many
● Orange	Edgy and progressive, may not suit all environments

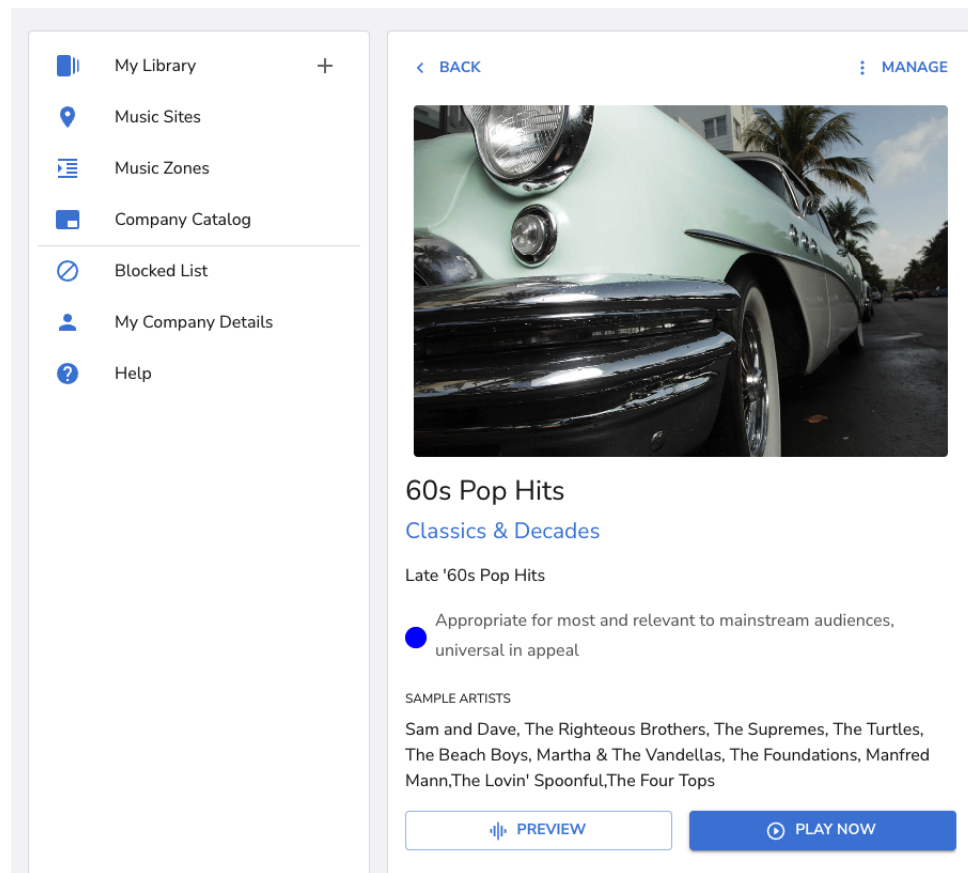


Figure 4.1 — Content rating dot on a program card

4.3 Adding a Program to Your Library

1. Click the + button next to My Library and select 'Add a Music Program'.
2. The Programs browser opens. Browse the list or use the genre filter and search to find a program.
3. Click a program to see its details: album art, genre, content rating, sample artists, and a preview option.
4. Click PREVIEW to listen to 30-second track samples using the built-in mini player.
5. Click ADD TO LIBRARY. You will be redirected to the program's detail view inside your library.

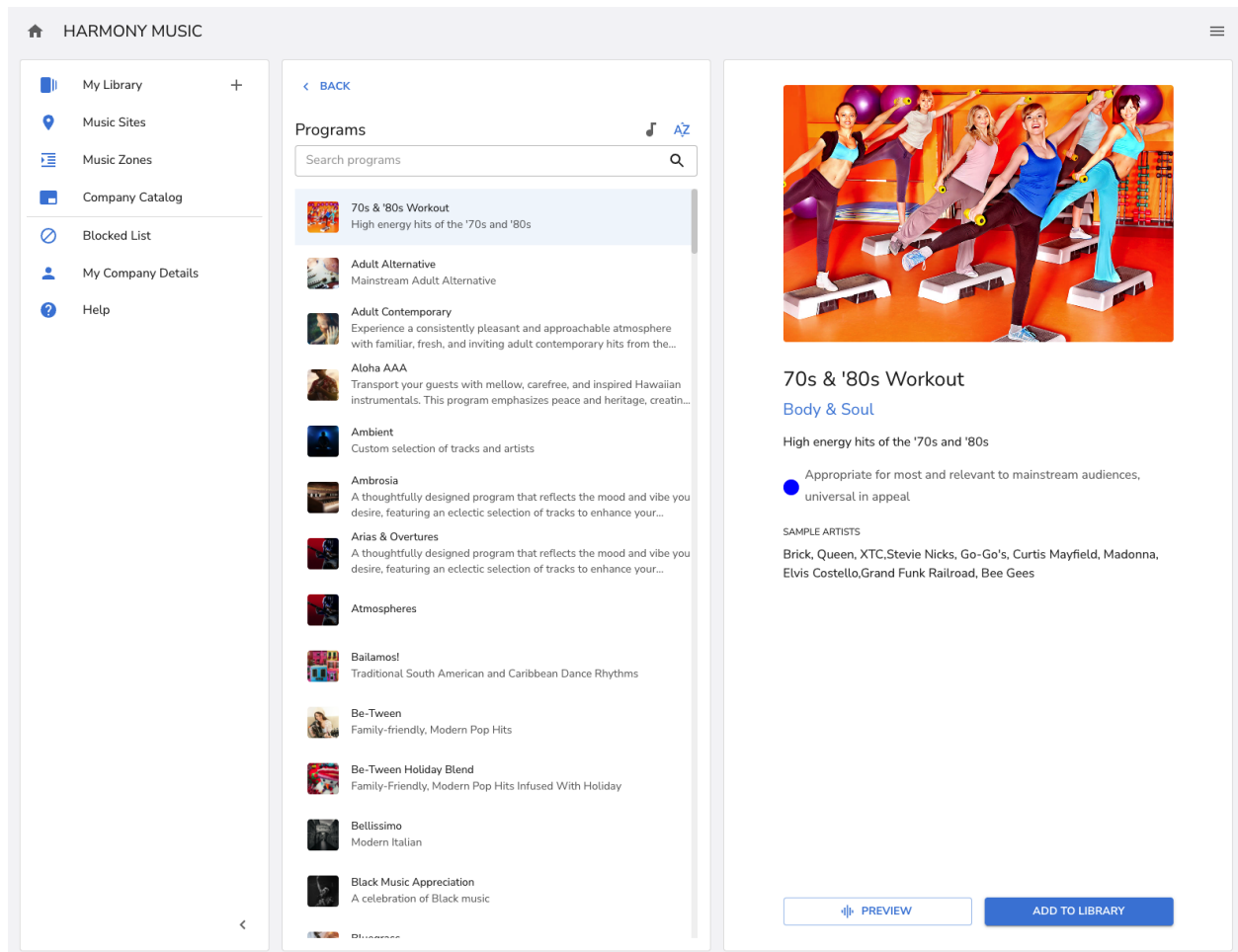


Figure 4.2 — Programs browser with genre filter and detail panel

TIP: After adding a program, check the 'You might also like' section for similar programs you may enjoy.

4.4 Managing a Program

Once a program is in your library, the MANAGE menu (top right) provides these options:

- **Convert to Mix:** Creates a new Mix based on the program's musical elements, which you can then customize by adjusting weights and adding or removing elements.
- **Share:** Share the program to one or more Music Zones for on-demand playback via the Mood Harmony mobile app.
- **Help:** Opens help information.
- **Delete:** Removes the program from your library. It can be re-added at any time.

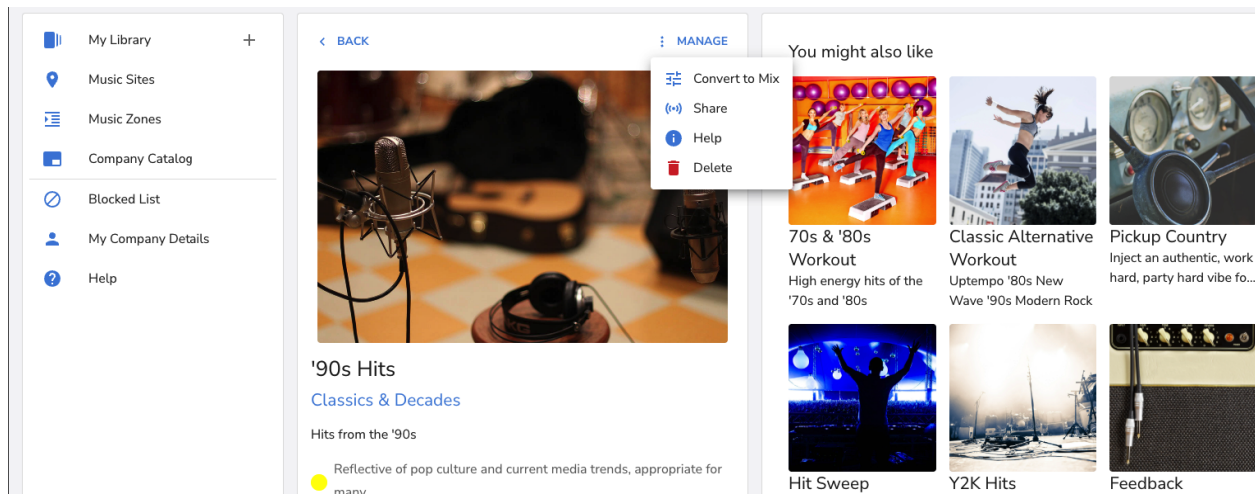
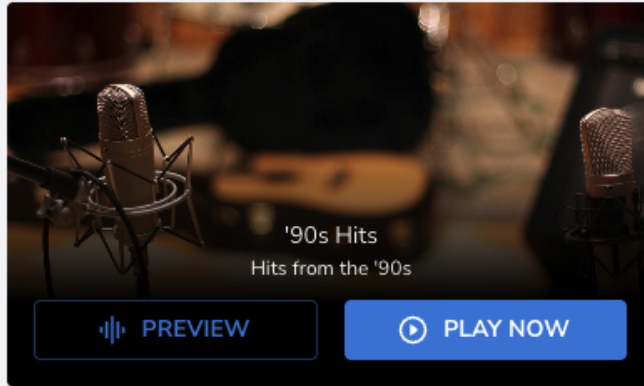


Figure 4.3 — Program detail view with MANAGE menu and 'You might also like'

4.5 Programs on Mobile

On mobile, the Programs browser is full screen. Tapping a program opens its full-screen detail page. After adding to your library, the program view shows album art at the top with a PREVIEW and PLAY NOW button. The three-dot menu provides the same MANAGE options as desktop.

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'90s Hits
Hits from the '90s



PREVIEW



PLAY NOW

Classics & Decades



Reflective of pop culture and current media trends,
appropriate for many

Sample Artists

En Vogue, Beck, Lenny Kravitz, Janet Jackson, No Doubt, EMF,
Hanson, US3, MC Hammer, Barenaked Ladies

You might also like



70s & '80s
Workout



Classic
Alternative
Workout



Pickup Country



Hit Sweep



Y2K Hits



Feedback



5. Stations

5.1 What is a Station?

A Station is a personalized playlist built around ‘seeds’ (artists, songs, or tracks imported from a Spotify playlist). Harmony uses your seeds to automatically generate a dynamic list of tracks that match the overall style and mood. The track list updates automatically to keep your music fresh.

5.2 Creating a Station

Step 1: Set Up Your Station

1. Click the + button next to My Library and select ‘Create a Station’.
2. A dialog appears with a randomly selected album art image, a Station Name field (up to 200 characters), and an optional Description field (up to 200 characters).
3. Customize the name and description, then click CONTINUE.

TIP: You can change the album art by hovering over the image and clicking to select a new one.

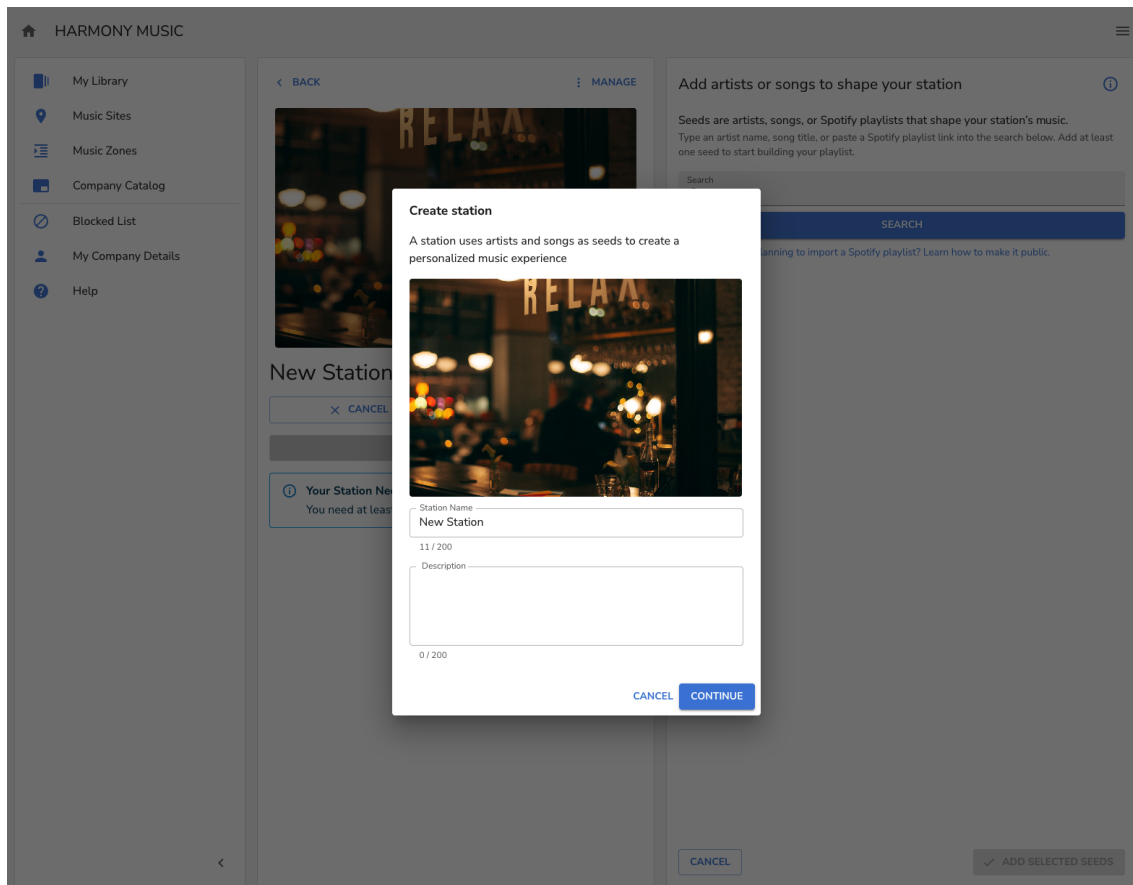


Figure 5.1 — Create Station dialog

Step 2: Add Seeds

1. The station editor opens. Use the search field to find artists or songs.
2. Search results appear in two tabs: SONGS and ARTISTS. Click the + button on any result to add it as a seed.
3. Your seeds appear in the list below the search field. Remove a seed by clicking the X button next to it.
4. Continue adding seeds until you are satisfied. There is no upper limit on the number of seeds.

TIP: You can also paste a public Spotify playlist URL into the search field to import multiple seeds at once. See the [Spotify Import](#) section for details.

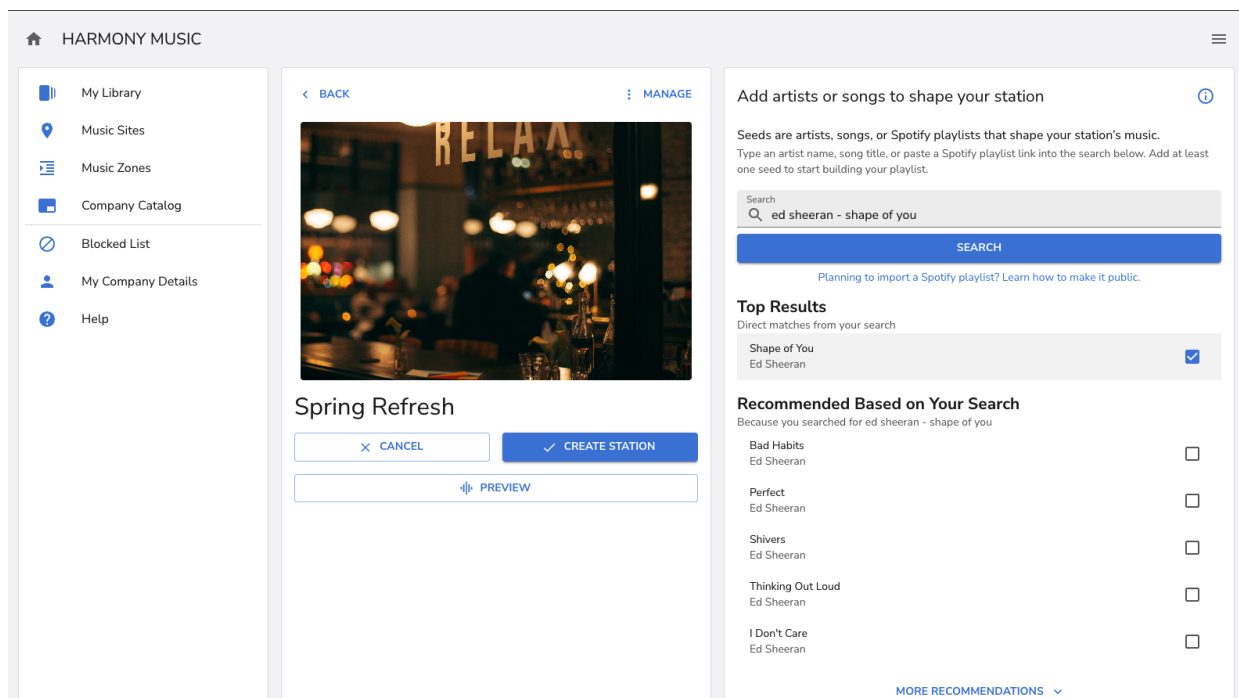


Figure 5.2 — Station editor with seeds list

Step 3: Save

Click CREATE STATION to save your station. It will appear in your library under My Stations.

5.3 Editing a Station

Open a saved station from your library to add or remove seeds at any time. The SAVE button becomes active whenever you make changes. If you navigate away with unsaved changes, a warning dialog will ask if you want to save.

5.4 Managing a Station

The MANAGE menu on a saved station provides:

- **Properties:** Edit the station name, description, and album art.
- **Share:** Share the station to Music Zones for on-demand play.
- **Help:** Opens help information about stations and seeds.
- **Delete:** Permanently deletes the station from your library.

5.5 Spotify Import

Spotify Import lets you transform a public Spotify playlist into a Harmony station in seconds.

How to Use It

1. Create a new station or open an existing one for editing.
2. Paste the Spotify playlist URL into the seed search field. The playlist must be set to public in Spotify.
3. Click SEARCH. Harmony will match the Spotify tracks.
4. Review the results. Matched tracks appear with checkboxes (pre-selected by default). Tracks not found in the Harmony catalog are counted but not shown.
5. Click ADD SELECTED SEEDS to add the matched tracks as seeds.

TIP: Look for the link 'Planning to import a Spotify playlist? Learn how to make it public.' in the seed search area if you need help making your playlist public.

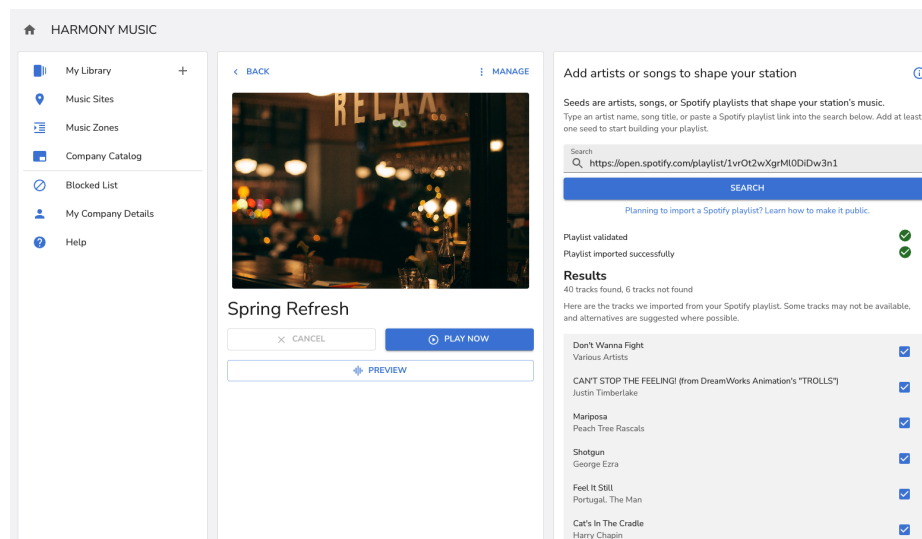


Figure 5.3 — Spotify Import results

5.6 Stations on Mobile

On mobile, the station creation and editing flows are full screen. After saving, the station view shows album art at the top with PREVIEW and PLAY NOW buttons, followed by the seed list. The SAVE button appears in the top-right header when changes are made.

6. Mixes

6.1 What is a Mix?

A Mix is a custom music blend you create by combining ‘elements’ (micro-genres or mood categories such as ‘90s R&B, Indie Pop, or Jazz Fusion). Each element has a weight slider that controls how much it contributes to the final playlist. Harmony generates a dynamic playlist based on your element selections and weights.

6.2 Creating a Mix

Step 1: Set Up Your Mix

1. Click the + button next to My Library and select ‘Create a Mix’.
2. A dialog appears with random album art, a Mix Name field, and an optional Description field.
3. Customize the name and click CONTINUE.

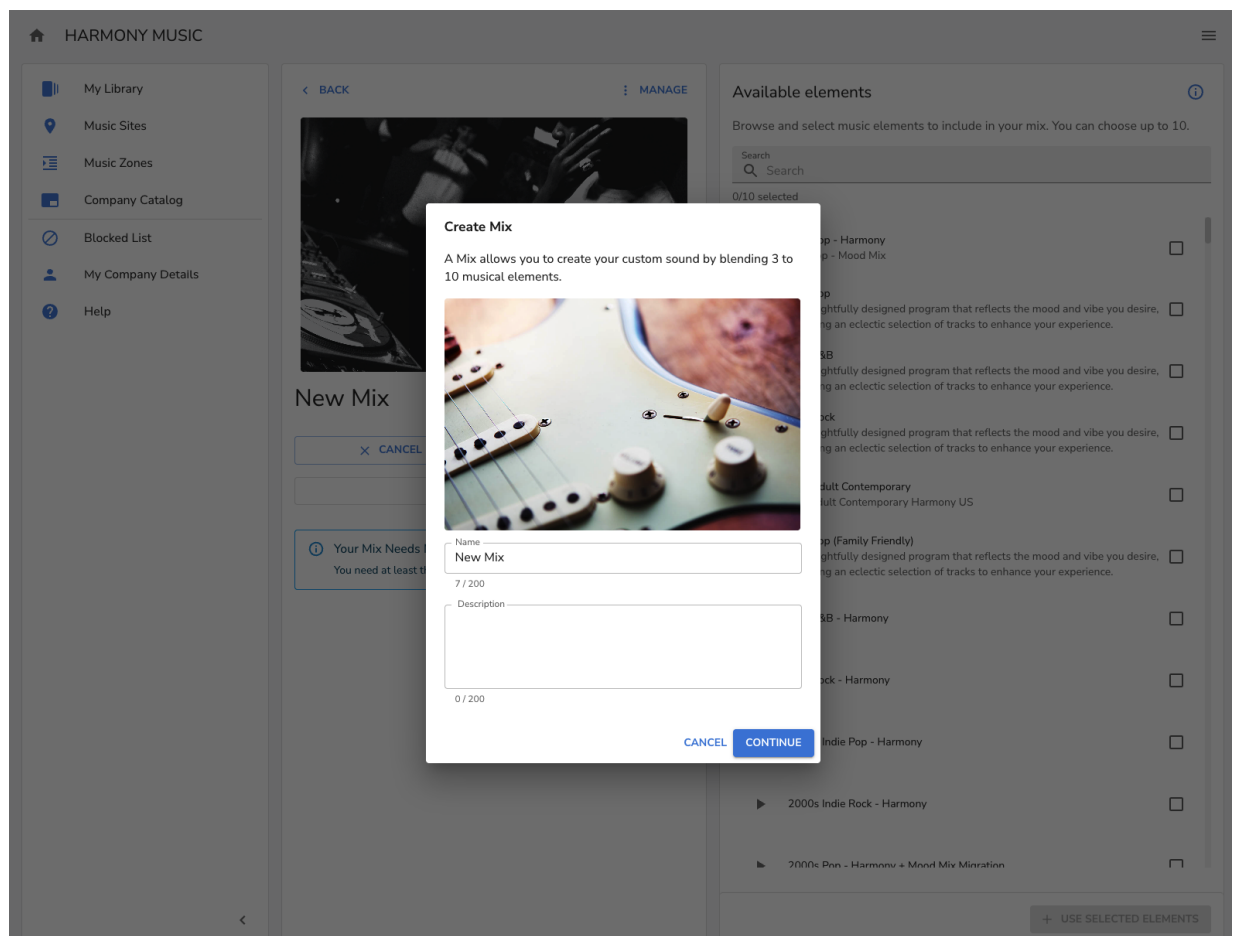


Figure 6.1 — Create Mix dialog

Step 2: Select Elements

1. The element browser opens, showing all available elements organized by category (e.g., Classical & Instrumental, Country, Dance & Electronica).
2. Use the search field to find specific elements, or browse by category.
3. Select between 3 and 10 elements by clicking their checkboxes. The counter in the top right shows your selection (e.g., '4/10 selected').
6. Click '+ USE SELECTED ELEMENTS' to proceed to the Mixboard.

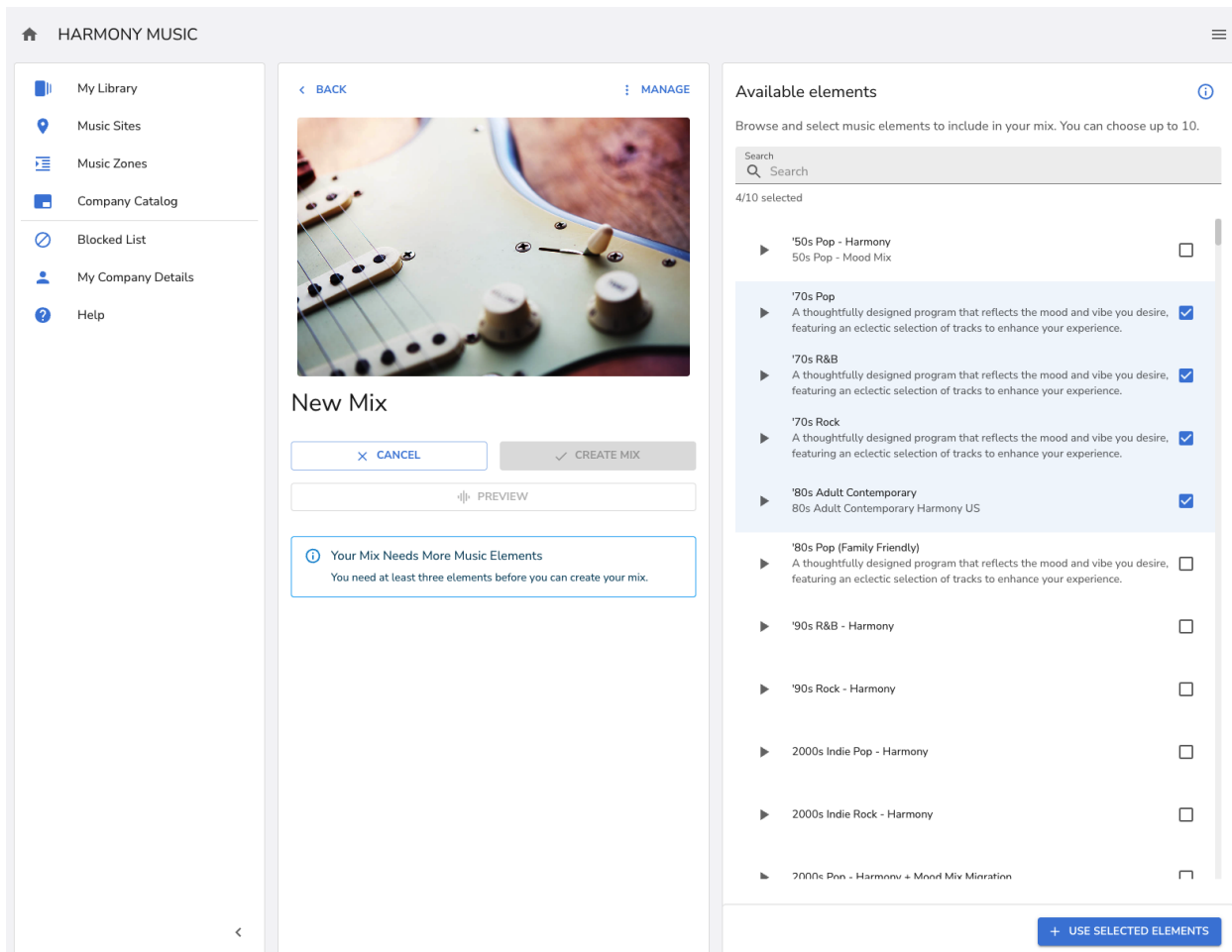


Figure 6.2 — Element browser

Step 3: Adjust the Mixboard

The Mixboard displays your selected elements as horizontal bars with weight sliders. Drag each slider to control the proportion of that element in your mix. Higher weight means more tracks from that element will appear in the generated playlist.

1. Adjust the slider for each element to set the desired balance.
2. Click CREATE MIX to save your mix to the library.

TIP: To add or remove elements after creation, click the *BROWSE ELEMENTS* button on any saved mix. Elements already in your mix will appear checked; deselect to remove.

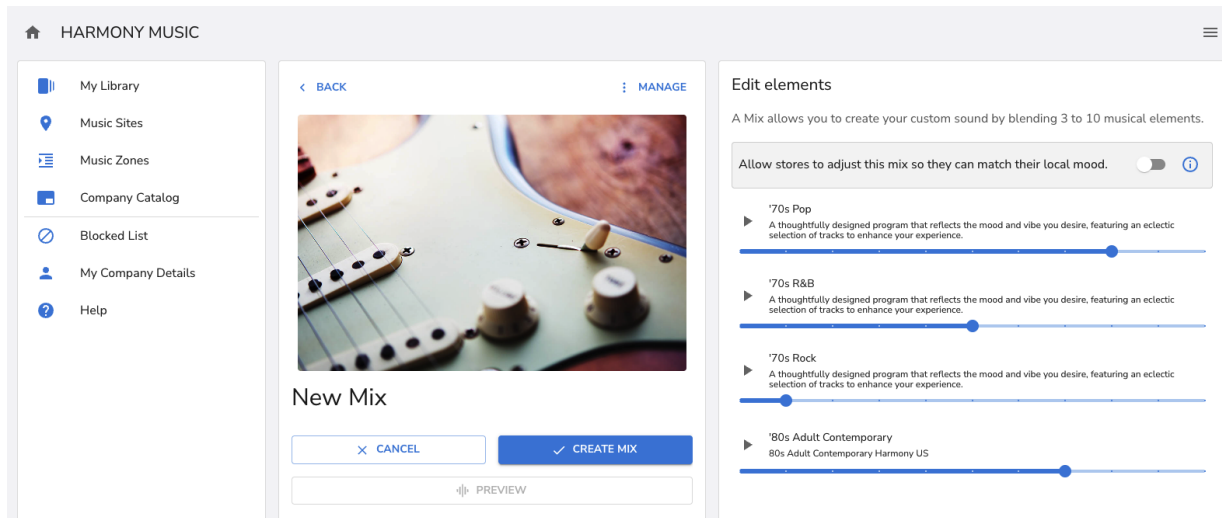


Figure 6.3 — Mixboard with weight sliders

6.3 Managing a Mix

The MANAGE menu on a saved mix provides:

- **Properties:** Edit the mix name, description, and album art.
- **Share:** Share the mix to Music Zones for on-demand play.
- **Help:** Opens help information.
- **Delete:** Deletes the mix from your library.

6.4 Mixes on Mobile

On mobile, the mix creation flow is full screen. The element selection screen is titled 'Add elements to your mix' with a CONTINUE button at the bottom. After saving, the view shows album art with PREVIEW and PLAY NOW buttons, followed by the full Mixboard.

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Edit elements

A Mix allows you to create your custom sound by blending 3 to 10 musical elements.

Allow stores to adjust this mix so they can match their local mood.



'70s Pop



A thoughtfully designed program that reflects the mood and vibe you desire, featuring an eclectic selection of tracks to...



'70s R&B



A thoughtfully designed program that reflects the mood and vibe you desire, featuring an eclectic selection of tracks to...



'70s Rock



A thoughtfully designed program that reflects the mood and vibe you desire, featuring an eclectic selection of tracks to...



'80s Adult Contemporary



80s Adult Contemporary Harmony US



CANCEL

CREATE MIX

7. Preview and Play Now

7.1 Preview

The PREVIEW button is available on all Programs, Stations, and Mixes. Clicking it opens a mini player at the bottom of the screen that plays 30-second track samples. The mini player shows the album art, asset name, current track (artist and title), a progress bar, playback controls (previous, pause, next), and an X button to close. You can tune the preview to each location from your company, by clicking the Pin button.

7.2 Play Now

The PLAY NOW button starts playback of the selected asset on your connected player devices immediately. This is useful when you want to override the current schedule and play specific music right away.

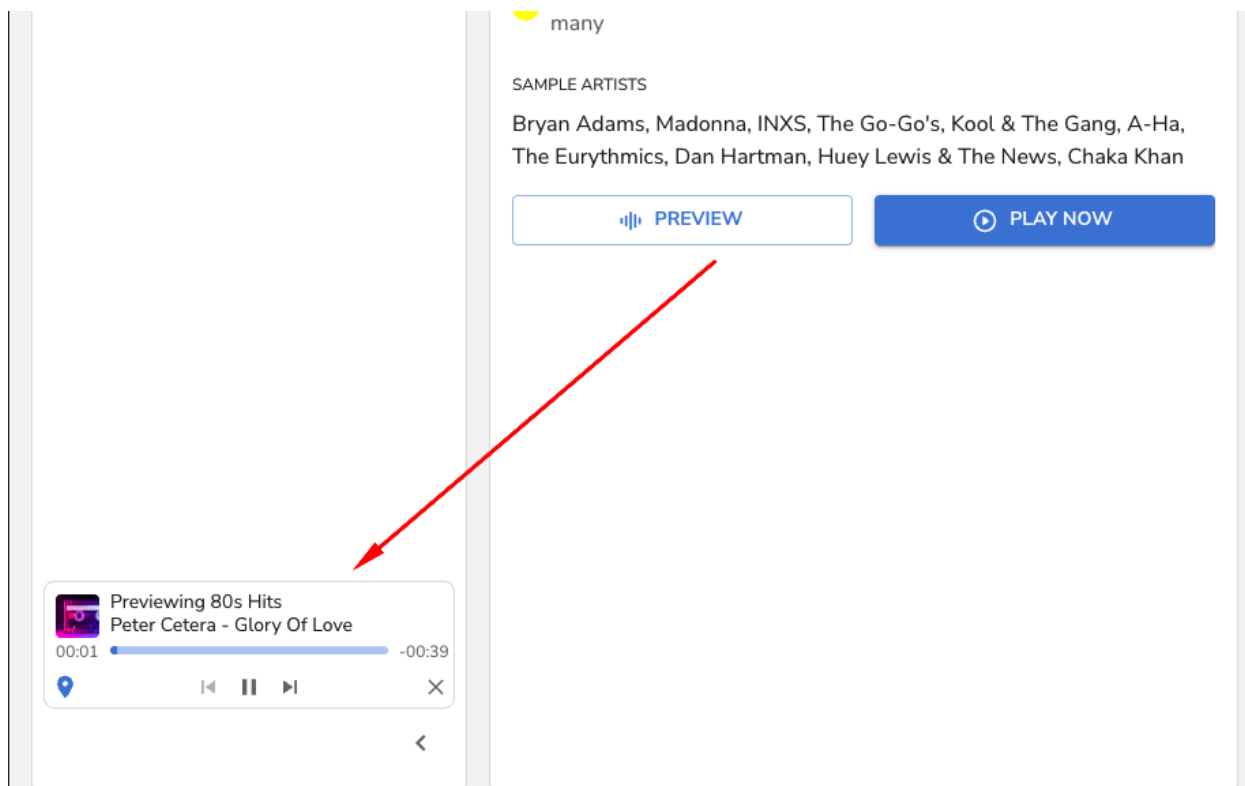


Figure 7.1 — Mini preview player

8. Music Zones and Schedules

8.1 Understanding Zones

Zones are logical music areas within your business. A single business may have one zone (e.g., the entire store) or multiple zones (e.g., lobby, gym, patio). Each zone operates independently with its own set of schedules.

To manage your zones, click Music Zones in the sidebar. If you have multiple zones, select one to view its schedules. If you have a single zone, the schedules display directly.

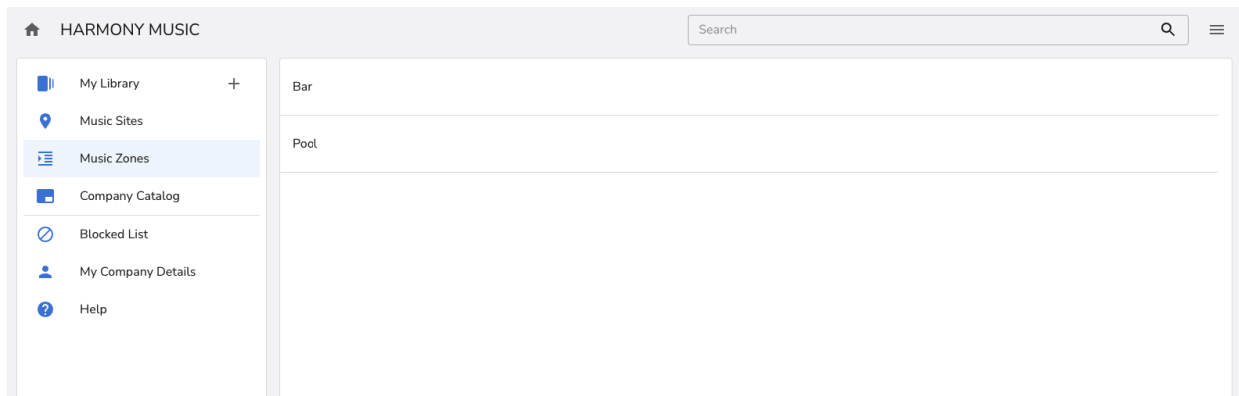


Figure 8.1 — Music Zones list

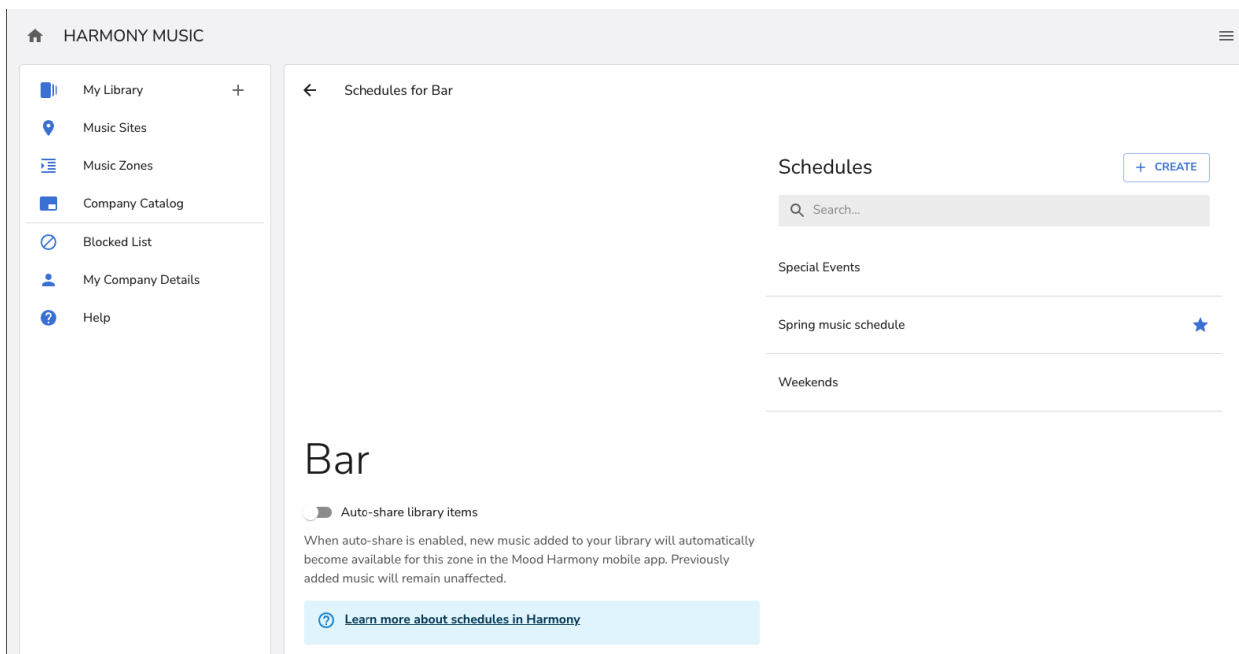


Figure 8.2 — Schedules panel for a zone (default schedule marked with blue star)

8.2 Understanding Schedules

A schedule is a set of time-based rules that determine which music plays when in a specific zone. Each schedule contains a default music slot that always plays when no other time-based rule applies, plus optional Dayparts for scheduling specific music at specific times.

IMPORTANT: Every schedule has one default music slot that cannot be deleted. It ensures music is always playing, even when no Daypart is active.

8.3 Creating a New Schedule

Step 1: Name and Default Music

1. In a Zone, click the +CREATE button.
2. Enter a name for your schedule.
3. Select the default music: the Program, Mix, or Station that will play when no other Daypart is active. You must select default music before proceeding.
4. Click 'CHOOSE WHERE TO PLAY' to continue.

Step 2: Assign Devices

1. Select the devices that should use this schedule. Browse the device tree or use the search and group tabs to find specific devices.
2. Devices already assigned to other schedules are listed with their current schedule name. Reassigning them here will move them to your new schedule.
3. Click SAVE SCHEDULE to finish.

TIP: Device assignment is optional during creation. You can assign devices later through Schedule Settings.

8.4 The Calendar View

The Calendar View is the primary way to manage a schedule on desktop. It shows your Dayparts as colored blocks on a weekly, daily, or monthly calendar. The default music row appears at the top, and the current time is indicated by a red line.

You can switch between Week, Day, and Month views using the toggle in the top-right corner. To switch to the List View, click the list icon.

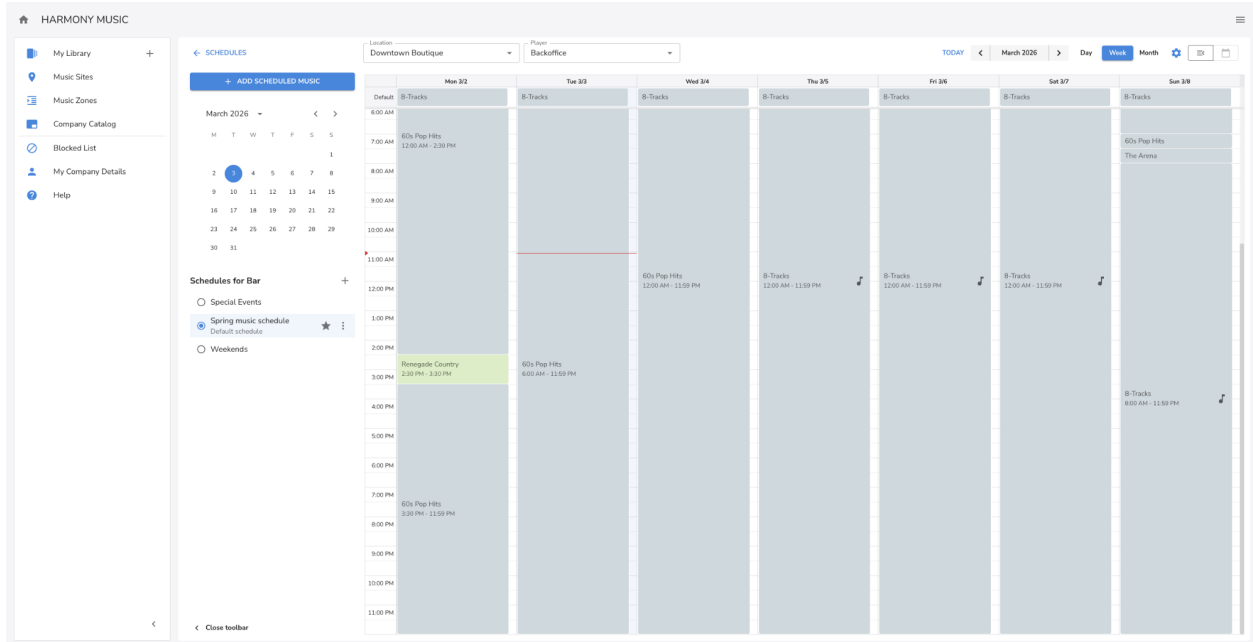


Figure 8.3 — Calendar View with Daypart blocks

8.5 The List View

The List View is an alternative to the Calendar View and the default on mobile. It shows each Daypart as a row with its name, date range, time range, and repeat days. The default music appears at the bottom with a star icon. You can reorder Dayparts by dragging the handle icon on the right: higher items have higher priority when Dayparts overlap.

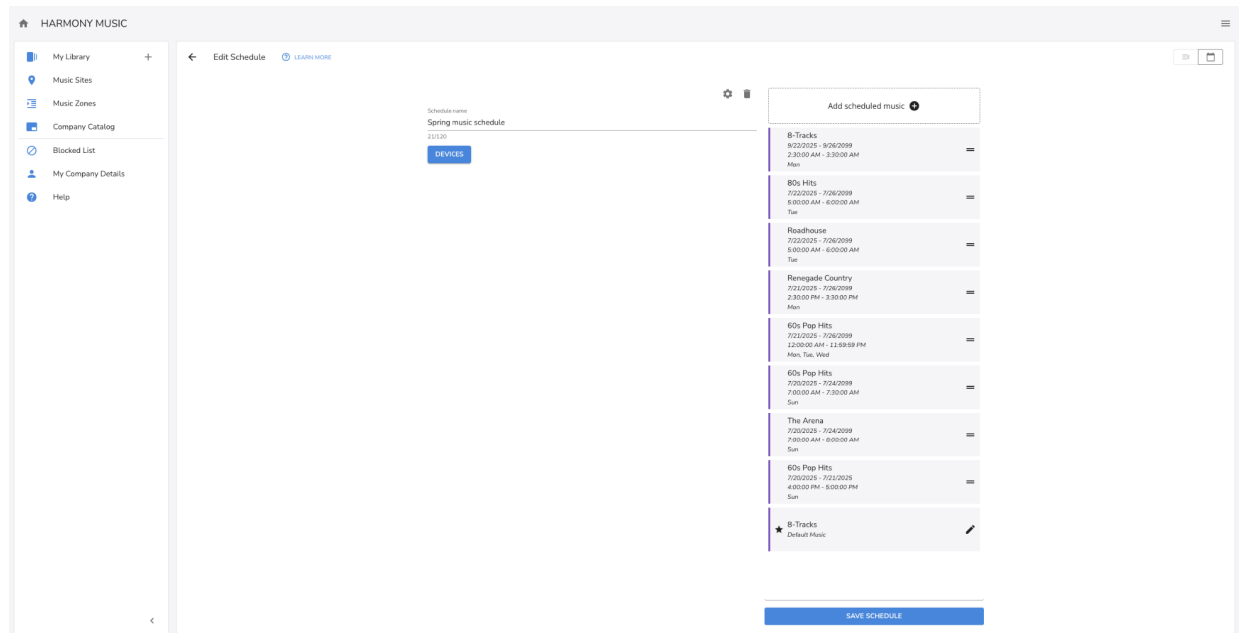


Figure 8.4 — List View with Dayparts and Default Music

A Daypart is a block of scheduled music with a specific start time, end time, date range, and device assignment.

Step 1: Select the Music

1. Click '+ ADD SCHEDULED MUSIC' or click directly on a time slot in the calendar.
2. Choose the Program, Mix, or Station you want to schedule. You can also select Silence for quiet periods (e.g., overnight).
3. Click 'SET THE TIME' to continue.

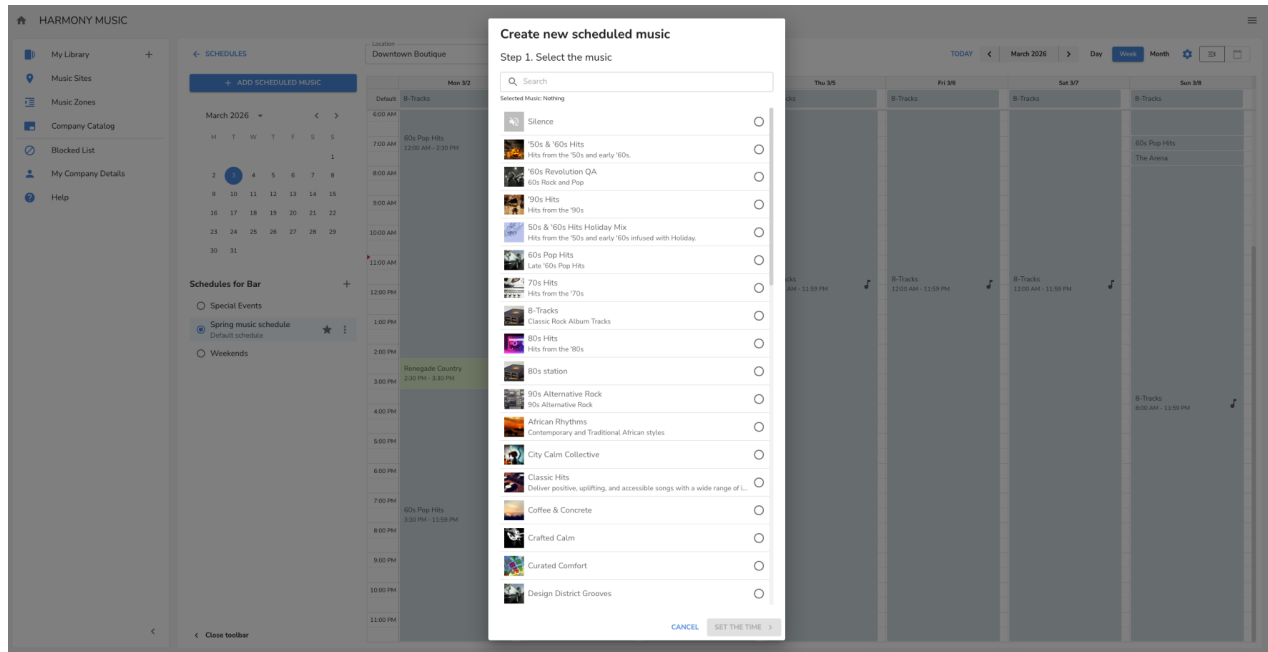


Figure 8.5 — Create Daypart — Step 1: Select music

Step 2: Set the Time

1. Set the start date and end date for when this Daypart should be active.
2. Set the start time and end time. Turn off the 'All day' toggle to set specific hours.
3. Select which days of the week the Daypart should repeat.
4. Optionally enable 'Block Schedule Override' to prevent this Daypart from being temporarily changed via remote control.
5. Click 'CHOOSE WHERE TO PLAY' to continue.

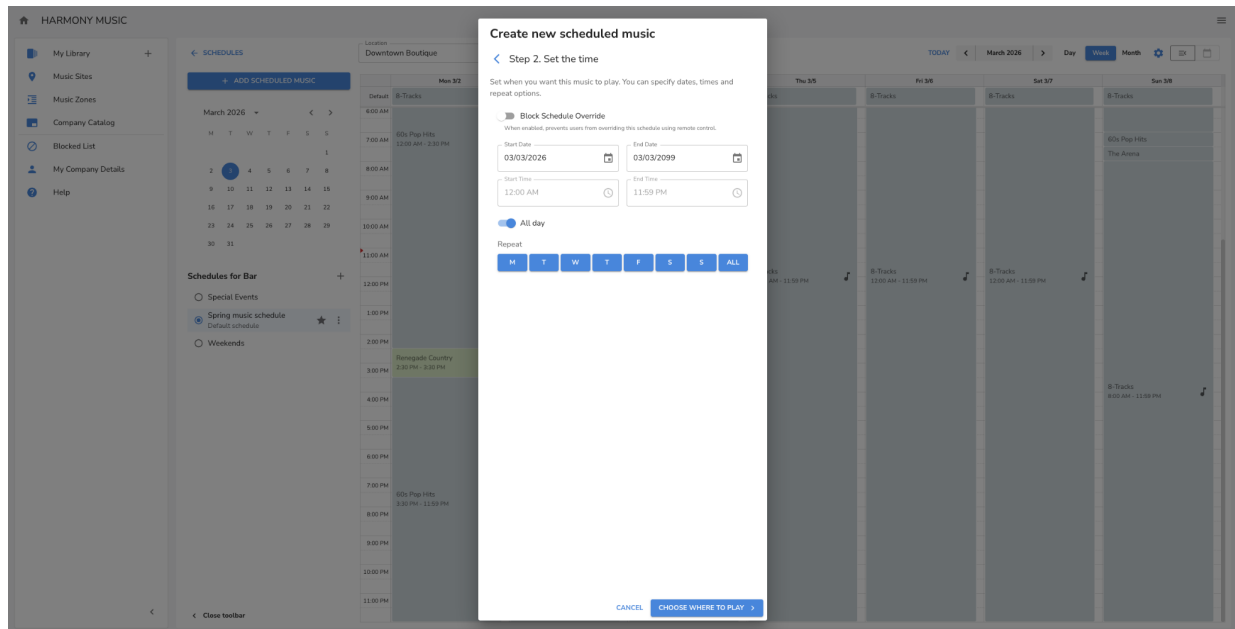


Figure 8.6 — Create Daypart — Step 2: Set the time

Step 3: Choose Where to Play

1. Select the devices that should play this Daypart. The current device is pre-selected.
2. Click SAVE.

TIP: Enable the 'Allow by default' toggle to automatically assign this Daypart to any new devices added to the location in the future.

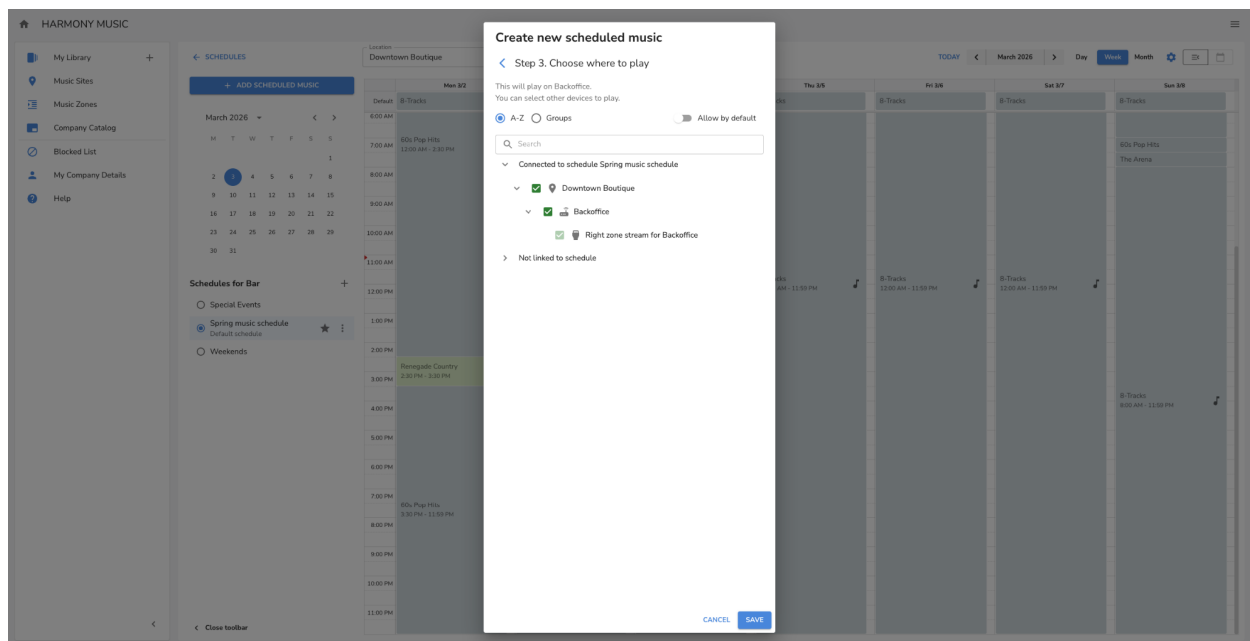


Figure 8.7 — Create Daypart — Step 3: Choose devices

8.7 Editing a Daypart

Click any Daypart block in the calendar or list to edit it. The edit dialog has three tabs:

- **MUSIC:** Change the music asset.
- **CALENDAR:** Adjust the dates, times, repeat days, and override settings.
- **LOCATIONS:** Add or remove devices.

You can also change the Daypart's display color by clicking the color dot in the top-right corner of the dialog. Use the DELETE button (red) to remove a Daypart.

8.8 Schedule Settings

Click the three-dot menu next to a schedule name in the sidebar to access Schedule Settings:

- Rename the schedule.
- Set as Default Schedule: The default schedule (marked with a blue star) is the fallback for devices in the zone.
- Schedule Override: Lock scheduled music or the default music to prevent temporary overrides via remote control.
- Manage Devices: Assign or unassign devices.
- Delete Schedule: Permanently removes the schedule (not available for the default schedule).

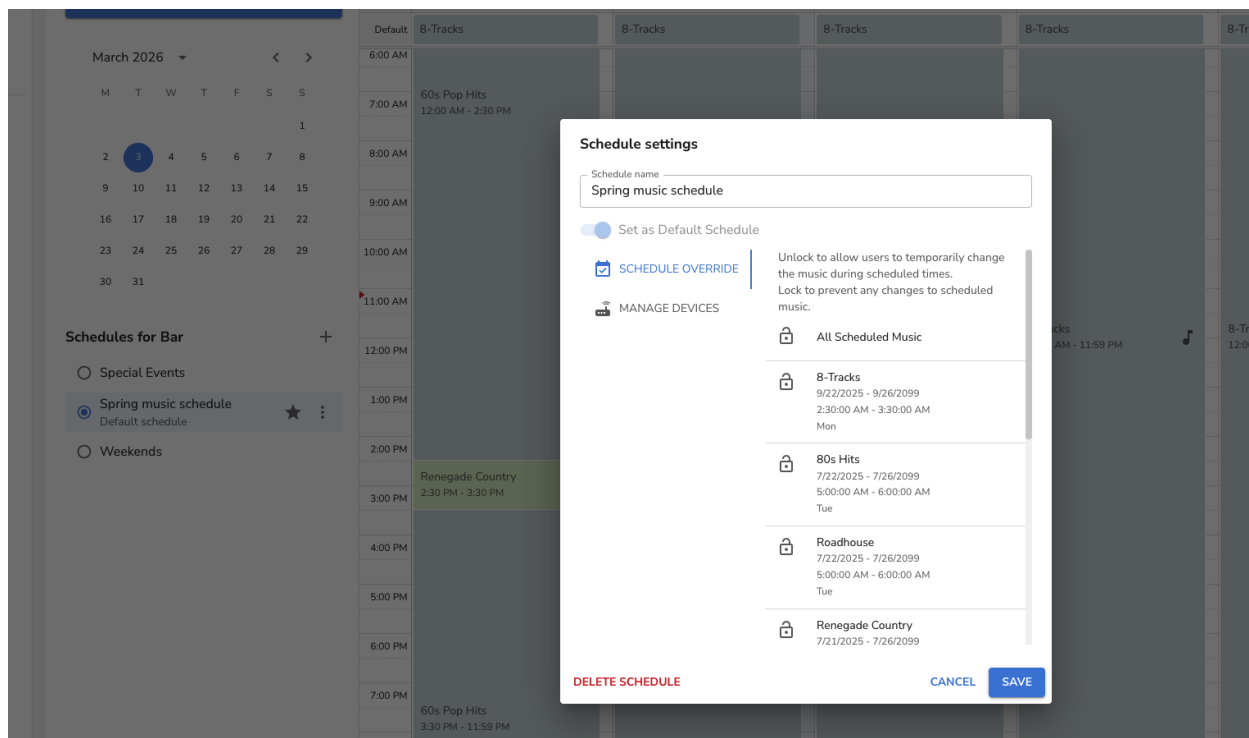


Figure 8.8 — Schedule Settings modal

9. Music Sites

9.1 Overview

Music Sites lets you monitor the health and playback status of all your player devices across all locations.

9.2 Locations List

The main Music Sites page shows all your locations. Each location row displays the location name and a set of colored badges indicating how many players have each status. Click a location to see its individual players.

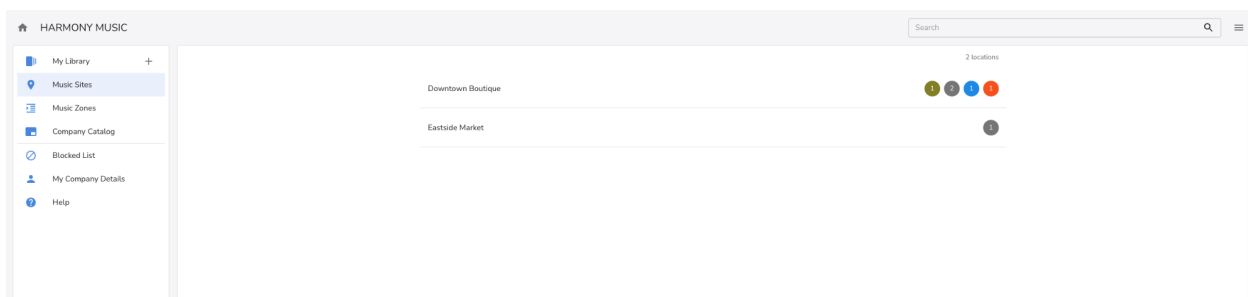


Figure 9.1 — Music Sites locations list with status badges

9.3 Device Status Colors

Each device displays a colored status dot. The colors are grouped into three categories:

Category	Status	Meaning
Automatic	● OK	Device is online and functioning normally
Automatic	● Error	Device has a reported error
Automatic	● Not Connected	Device is not connected to the network
Semi-Auto	● Pending Install	Device is set up but not yet installed
Semi-Auto	● No Info	No status information available
Manual	● RMA	Returned for repair/replacement
Manual	● Not in Use	Not actively deployed
Manual	● Canceled/Muted	Account is canceled or muted
Manual	● Pending Migration	Pending migration to a new system

9.4 Player Detail

Clicking a player from the location's player list opens the Player Detail view, which shows:

- **Playback card:** Current track, progress bar, SKIP and BLOCK buttons, and a volume slider. If the player is offline, it shows 'Player is offline'.
- **Recently played tracks:** A list of tracks the player has recently played.
- **Zone and Schedule:** Dropdown to change the player's zone, and a field showing the assigned schedule (with a pencil icon to reassign).
- **Player Info button:** Opens a detailed modal with serial number, software versions, network information, last report time, and uptime.

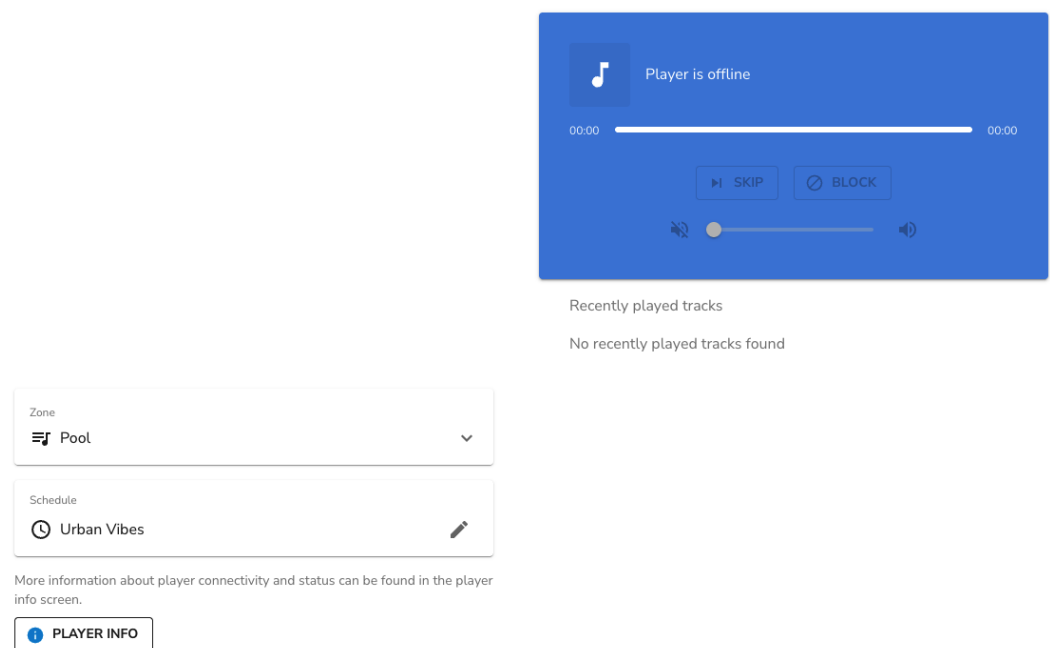


Figure 9.2 — Player Detail view with playback card and zone/schedule info

10. Blocked List

10.1 Overview

The Blocked List lets you prevent specific tracks, artists, or keywords from ever playing across your Harmony music. Blocked items are excluded from all playback regardless of which schedule or content is active.

10.2 Viewing Blocked Items

The BLOCKED tab shows all currently blocked items. Each item displays a blue blocked icon, the item name, and its type (Artist, Track, or Keyword). Tracks include a play button for preview. To unblock an item, click its blocked icon, then click SAVE.

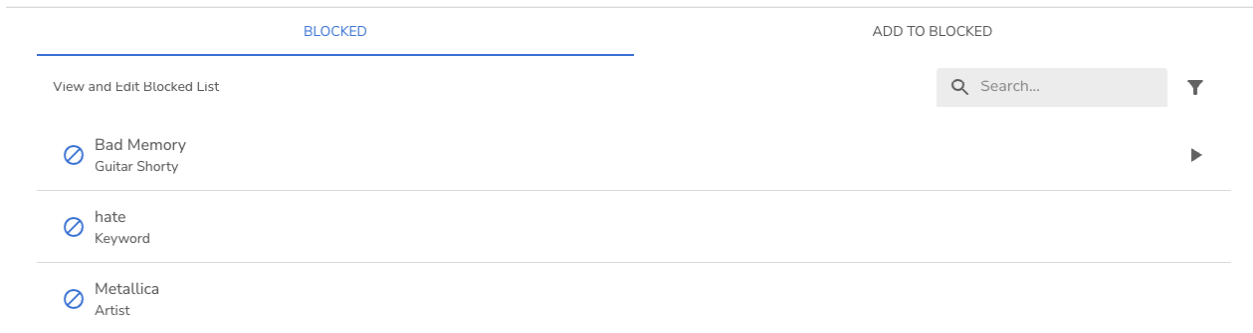


Figure 10.1 — Blocked List — BLOCKED tab

10.3 Adding Items to the Blocked List

1. Click the ADD TO BLOCKED tab.
2. Enter a search term in the search bar.
3. Choose from three sub-tabs: TRACKS (block specific songs), ARTISTS (block all songs by an artist), or KEYWORD (block any track containing that word).
4. Click the block icon next to any result to add it to the blocked list.

IMPORTANT: Changes to the Blocked List only take effect after you click SAVE.

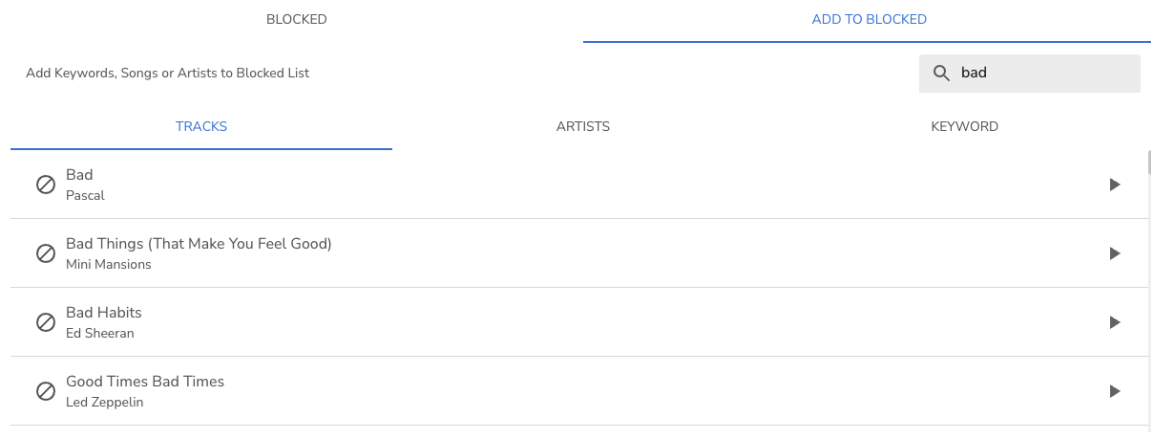


Figure 10.2 — ADD TO BLOCKED tab with search results

11. Company Catalog

11.1 Overview

Company Catalog allows company-level administrators to curate a set of approved music assets (Mixes, Stations, and Programs) and make them available to all location-level users automatically. This ensures brand consistency across all locations while simplifying music selection for store managers.

11.2 For Company Administrators

To manage the Company Catalog, access Harmony Music from your company workgroup. The Company Catalog page shows your full library in a thumbnail grid, with a checkbox on each asset. Check the assets you want to share with all locations, then click **SAVE CHANGES**.

TIP: Enable 'Auto add to company catalog' (top right) to automatically include any new Mixes, Stations, or Programs you add to your library in the catalog.

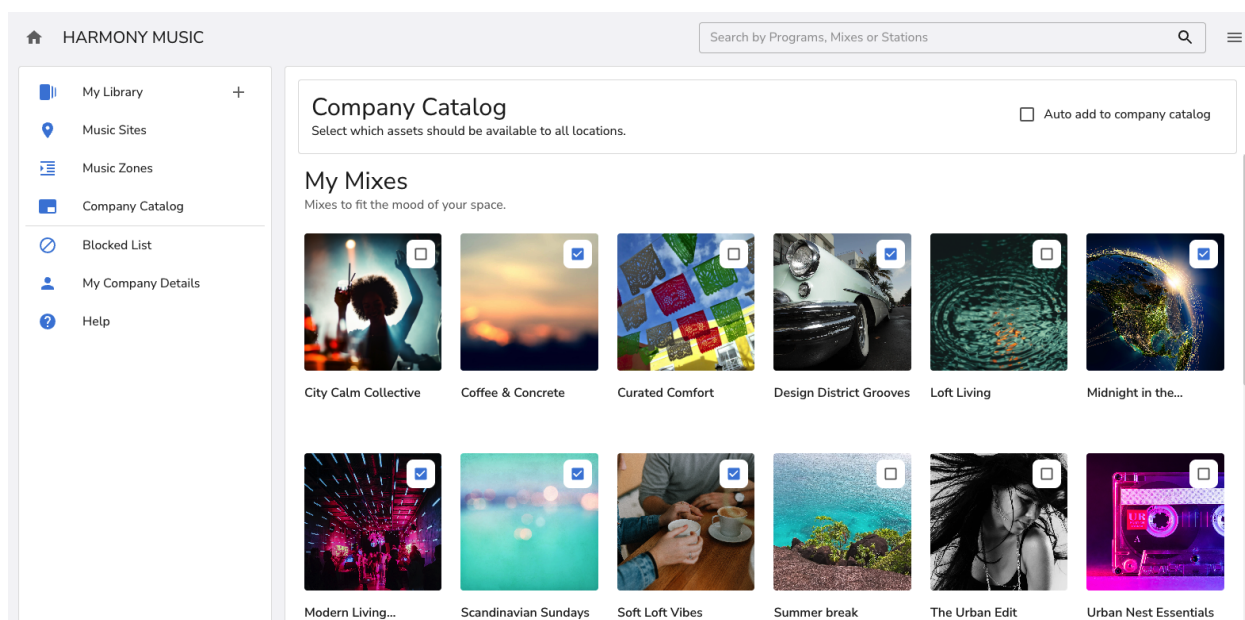


Figure 11.1 — Company Catalog — Admin view with checkboxes

11.3 For Location Users

For location users, clicking 'My Library' in the sidebar navigates directly to the Company Catalog page (this is your library). The page displays all company-curated assets in a flat thumbnail grid with the title 'Company Catalog' and subtitle 'Company-curated music shared with all locations.'

As a location user, you can browse, preview, and schedule any asset from the catalog. You cannot add, remove, or create your own music content.

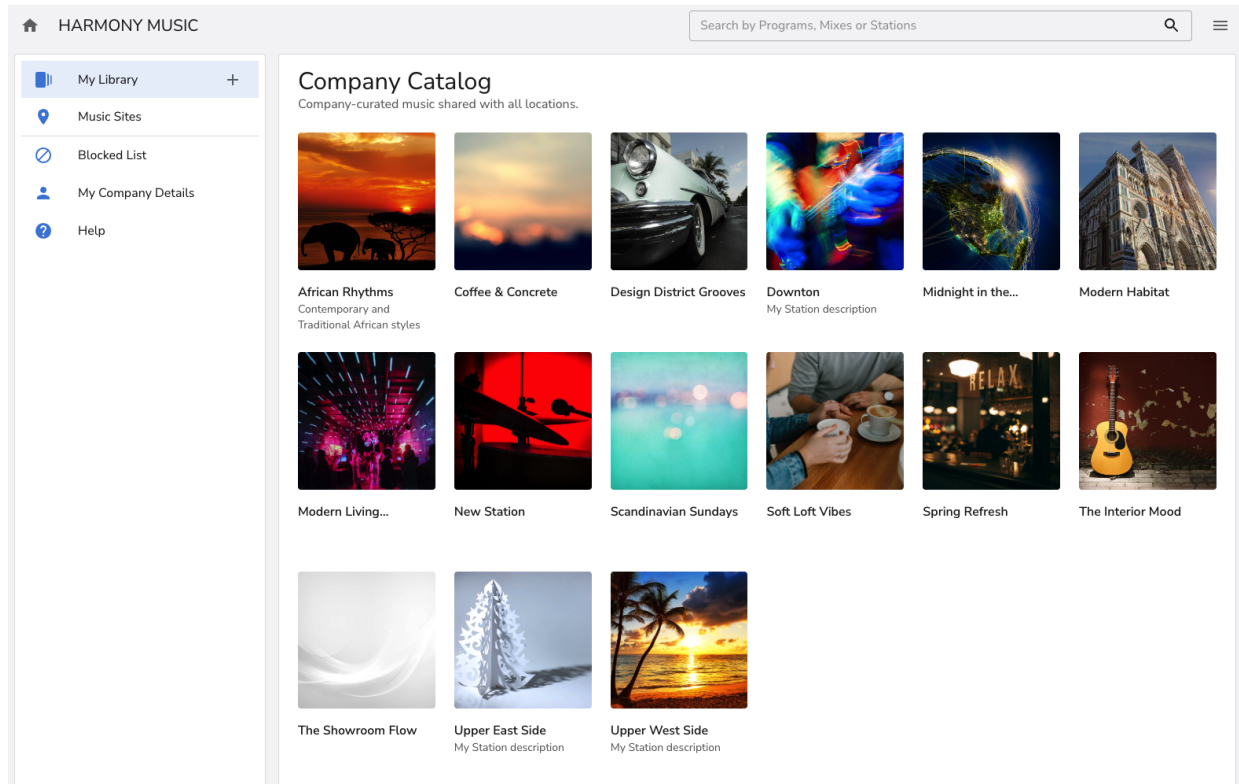


Figure 11.2 — Company Catalog — Location user view (read-only)

12. My Company Details

The My Company Details page displays your business's music profile, a set of attributes that help Harmony tailor music recommendations to your business. These include:

- Business Type (e.g., Retail, Restaurant / Café, Hotel / Hospitality)
- Customer Age, Demographics, and Lifestyle
- Music Era and Budget preferences
- Business Mood (e.g., Energetic, Rustic, Relaxed)

Click the pencil icon next to any field to edit it. A step-by-step selection dialog will guide you through updating your preferences.

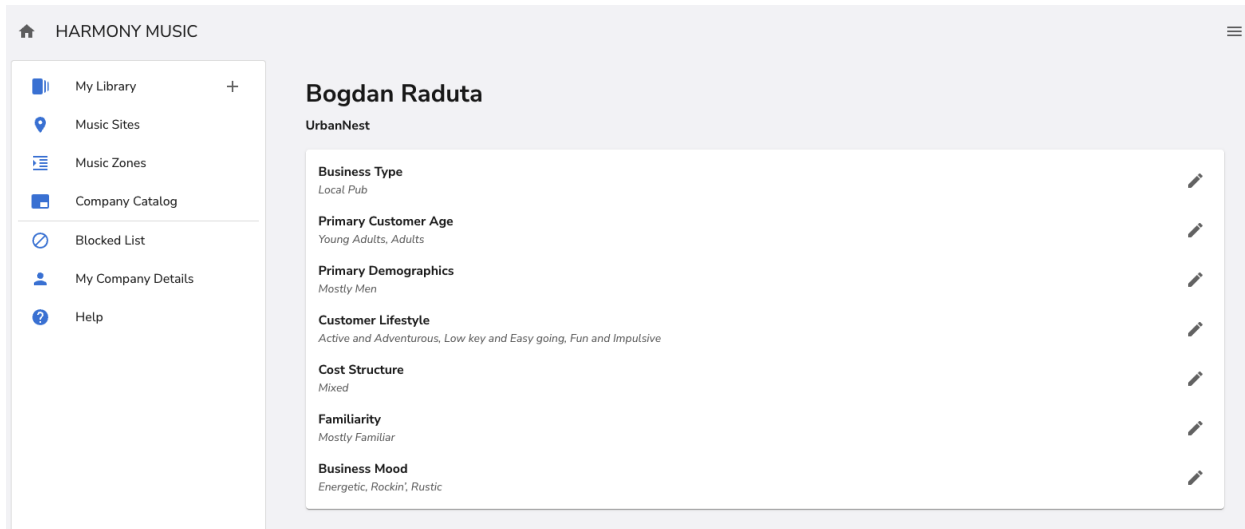


Figure 12.1 — My Company Details page

13. Quick Reference

13.1 Limits and Defaults

Setting	Value
Station name maximum length	200 characters
Station description maximum length	200 characters
Minimum seeds per station	1
Maximum seeds per station	No limit
Minimum elements per mix	3
Maximum elements per mix	10
Schedule name maximum length	120 characters
Default library sort order	Recently added
Spotify import requirement	Playlist must be public
Player device limit per schedule	One schedule per player

13.2 Keyboard Shortcuts and Tips

- Use the + button next to My Library to quickly create a Mix, Station, or add a Program.
- Sort each library section independently using the sort dropdown.
- On mobile, use filter chips (MIX, STATION, PROGRAM) to focus on specific content types.
- Import a Spotify playlist by pasting its URL into the station seed search field.
- Schedule Silence to stop music during off-hours (e.g., overnight).
- Set a schedule as Default (blue star) to ensure devices always have a fallback.

14. Getting Help

If you need assistance with Harmony Music, you have several options:

- Click Help in the sidebar for in-app support resources.
- Use the Help option in any MANAGE menu for feature-specific guidance.
- Contact Mood Media customer support for personalized assistance.